

August 2, 2018

## Attendance

## Present

Sherri Clusky, Board Chair  
Christian Ulrich  
Richard Peddicord  
Stephanie Robey  
Charles Scheffler

## Representing

Department of Education  
Emergency Services  
Ky State Fire Marshall  
Division of Emergency Management  
Dept. for Behavioral Health, Developmental &  
Intellectual Disabilities

**Phone**

Robin Mohon                      Office of the Attorney General

**Absent**

Department for Public Health  
Kentucky State Police  
Dept. for Community Based Services  
KY Chapter American Red Cross  
Local CISM Team  
Mental Health  
Mental Health  
Mental Health  
Mental Health  
Emergency Services  
Mental Health – Clinical Director  
Chaplain's Association

## Other Attendees

Angela Roberts KCCRB – Training Committee

## I. Call to Order

KCCRB FY19 First Quarter Board meeting held at KCCRB Offices located at 111 St. James Court, Frankfort, Kentucky. The meeting was called to order by Sherri Clusky, Chair at 1:36 p.m. Roll call was completed and noted that a quorum was not met.

## II. Review of Meeting Minutes

Motion to accept the meeting minutes as written was made by Christian Ulrich and second by Chuck Scheffler. After no further discussion the motion was passed.



### **III. Executive Director's Report**

Deborah Arnold, Executive Director presented the Executive Directors report.

#### **A. Fiscal Report**

Ms. Arnold reviewed the FY18 yearend budget summary. Noted that due to increase in benefit costs for personnel, the summary reflex a deficit in funds in the General Administration and the National Bioterrorism Hospital Preparedness Program Grant budgets. The deficit will be addressed with money from the cash account. It is anticipated that the Emergency Program Grant budget will also reflect a deficit and the end of the federal grant cycle. Future budget planning will have to include identifying alternative grant fund sources and an increase in revenue through training contracts.

#### **B. Response**

Ms. Arnold noted that data indicated that response services were delivered to every region during FY18, reflecting KCCRB serving the entire state. 98% of the responses were as a result of a critical incident. Ms. Arnold noted that over the course of the last 10 years KCCRB has had to react to the needs identified through response type. From 2009 to 2012 primary response request were for services related to natural disasters. Over the course of the past few years request have been primarily for critical incidents. Team recruitment, training and resources have been allocated to insure that team members are proficient in providing services focused on current trends in types of critical incidents we are more commonly being called to provide services for. FY18 identified adult death, officer involved shooting and multiple death as the top three response incident type.

#### **C. Membership**

FY18 yearend team membership total was 211. Ms. Arnold noted with the filling of the vacant position that will be coordinating the Kentucky Emergency Services Peer Support Strike team and the Post Critical Incident Seminar for fire fighters and emergency medical personnel that team membership of these peer professionals will increase in FY19.

#### **D. Training**

Ms. Arnold reported that the staff completed a fairly heaving training schedule in FY18. A strategic effort was made to ensure trainings were available and provided statewide. Ms. Roberts, Training Coordinator will be creating and posting a yearly training schedule to expedite team membership through offering required training in four regional locations and provide opportunities for community level trainings.

#### **E. Communications**

Ms. Arnold noted that Ms. Robert's has increased KCCRB social media presence significantly during FY18 and that the office has received positive feedback from team members regarding the use of social media.

### **IV. Committee Reports**

#### **A. Executive Administrative Committee**

Ms. Arnold noted that the Executive Committee met and discussed the status and applicants for board appointments consideration.

#### **B. Membership**

Ms. Arnold reported that the membership committee did not meet during this quarter due to scheduling conflicts.



### **C. Training**

Ms. Roberts presented on behalf of the training committee. She noted that KCCRB on-line training will be changing from Canvas to a new online training system, myicourse.com. The services is free and has the capability for free training transcripts for participants. Currently the KCCRB Orientation course is live and ready for use. A second training, KCCRT Membership and Responsibilities will be live by the end of the second quarter. The training committee is reviewing and revising training courses as identified. They will also be assisting Ms. Roberts in the development of a training calendar for FY19.

Ms. Roberts briefed on the status of Regional Quarterly Team Trainings noting that a survey is being sent to participants to gain feedback regarding a new format that has been implemented. Finally, Ms. Roberts noted that the second quarter regional training will be focused on responding to a small scale incident. Third quarter regional training will be focused on responding to a large scale incident. The fourth quarter which will be the annual team training scheduled for April will address recovery and services. All the reaming FY19 quarterly team trainings will be in preparation for the statewide National Level Exercise hosted by the Division of Emergency Management scheduled for June 2019 that will be exercising the New Madrid Seismic disaster.

### **V. Old Business**

#### **A. Board Vacancies**

Ms. Arnold briefed nine applications received from KCCRT members for consideration and approval to submit to the Adjutant General for consideration. Board members reviewed and approved for submission all nine applications.

#### **B. Worker's Compensation for KCCRT**

Ms. Arnold reported that the Office of Administration and Management and the General Counsel for Military Affairs determined that KCCRB could purchase 10 worker compensation policies to cover KCCRT members while on deployment at the cost of \$6,000.00 annually. The funding will have to come from the KCCRB cash account. Discussion ensued around if more policies could be purchased readily of a large scale event occurred that would result in more than tem members deploying at one time. Ms. Arnold noted that in a large scale event it is likely that the team would be requested by the Division of Emergency Management and Director Dossett indicated if he deployed our team that we were covered by EM policy.

#### **C. KY Emergency Services Peer Support**

Ms. Arnold briefed the board on the status of filling the vacant position that will be responsible for this strike team. Mr. Christian Ulrich also briefed on the selected candidate. The request to fill the position with the selected candidate was submitted to the Office of Administration on August 1, 2018.

### **VI. New Business**

#### **A. 2019 KCCRT Annual Team Training**

Ms. Roberts briefed the board noting that the training is scheduled for April 12-13, 2019. She reviewed the speakers that have been identified and scheduled to present noting there will be two tracks one focused on first responders and the second on response to children.

### **VII. Announcements**

Ms. Arnold reported that KCCRT received recognition for the services that were provided to Benton in response to the shooting that occurred at Marshall County High School in January 2018 by the Senate of Kentucky.

Ms. Arnold recognized Mr. Christian Ulrich for his dedication and services to the KCCRB as vice-chair and chair over the course of five years.

Ms. Clusky announced the second quarter board meeting will be October 25, 2018 at 1:30 p.m. EST

### **VIII. Adjournment**

Ms. Clusky adjourned the meeting at 3:10 p.m.